



DEPARTMENT OF DEFENSE EDUCATION ACTIVITY
SHAPE AMERICAN ELEMENTARY SCHOOL
EUROPE WEST DISTRICT
UNIT 21420
APO AE 09705-1420



SHAPE Elementary School
SAC Meeting
3 December 2024

SAC SY 24-25 Goal: Encourage ongoing communication and partnerships between the school, families, and broader SHAPE community to create a supportive school culture, and continue to facilitate opportunities to bring everyone together.

Agenda

1. Welcome – Attendance
 - a. Jillian Krein – SAC Chair, Taryn Morrisseau – SAC Co-Chair, Dr. Libby – Teacher Representative, Ms. Goldsmith – Assistant Principal, Dr. Stillman – Principal, Ms. Ramos-Austin – FRS Representative, Cadence, Maddie, & Anna – High School students working on their citizenship in the community merit badge
2. Chair Report – Nothing to note
3. Principal Report – Dr. Stillman
 - a. This is a very busy time for the elementary school. All grades will be participating in assessments, the Book Fair happening this week, and there are many holiday celebrations happening school-wide as well as at various grade levels.
 - b. Holiday celebrations – the school had 200-300 visitors on Thanksgiving; St. Lucia with Norwegian School and St. Nicholas will visit this week; Student Leadership is helping the school to celebrate the holidays with the Kindness holiday calendar and Jolly Grams (limit 6 per student)
 - c. Field trips have started - 5th grade is up next with a trip to the zoo next Friday
 - d. Staff & Community members have stepped up and added several clubs this year – to include Ukulele, Athletics, Robotics, and Gardening
 - e. Partnerships with community entities are ongoing
 - f. Student enrollment continues to increase
4. Teacher Report – Dr. Libby
 - a. Teachers are enjoying various school-wide activities such as Heritage month and the Student Leadership Kindness calendar.
 - b. Special Education groups have been doing projects where the kids cooked and served each other. They are also doing an ornament exposition in 2 weeks where students in UPK through Grade 12 are working together on art projects.
 - c. UPK has taken off and is thriving!
 - d. There have been several opportunities for continued learning, including successful co-teaching opportunities and a very productive CSI day where staff



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visited other classrooms to learn about best practices. Teachers are also doing teacher rounds and inner school field trips to observe other teachers and classrooms. The goal is to send teachers to other schools within the District as well, such as Brussels and AFNorth.

- e. The SHAPE Flower Shop has donated cast off items to Special Education classrooms
- f. Suggested a new club idea for vintage games
5. SLO Report
 - a. Updated bulletin board
6. Old Business
 - a. Water filling stations – what action, if any, can be taken to install water filling stations on top floor and in the cafeteria
 - b. Update – SIS will not purchase new filling stations because the original water stations were purchased with DODEA funds. DODEA is now looking into funding it through special projects as long as they have drains and have current water stations, which they do. The request is for three new filling stations: one on the top floor, one in the cafeteria, and one just outside the gym.
7. New Business
 - a. UPK is getting a shed to contain their playground equipment. It's a space big enough to walk inside and can hopefully house the tricycles and other equipment to keep it out of the weather elements.
 - b. Specials Rotations – students currently rotate through specials by week. Some parents have asked for students to visit a different specials class every day of the week. Teachers and other parents report it is difficult to follow a constantly rotating schedule and one per week is simpler. One per week is also best for ongoing projects, especially in art class. At this time, the plan for next year is to continue with one special per week.
8. Open Forum
 - a. N/A
9. Closing remarks
 - a. SY 24-25 Remaining SAC Meeting dates: 11 Mar, 6 May at 4pm.